

**FORMAT OF APPLICATION FOR THE POST OF PRINCIPAL/PROFESSOR
/ASSOCIATE PROFESSOR /ASSISTANT PROFESSOR**

**THE INDIAN PHARMACEUTICAL ASSOCIATION-MAHARASHTRA
STATE BRANCH'S BOMBAY COLLEGE OF PHARMACY
KALINA, MUMBAI 400098**

Application for the post of Principal/ Professor /Associate Professor /Assistant Professor	Photo <i>(Applicant should affix a passport sized recent photograph here)</i>
GENERAL INFORMATION:	
Full name of the applicant (Surname, Name and Middle name/father's name)	
Date of Birth (in DD/MM/YYYY) format	
Present post	
Designation and Grade:	
Date from which Held:	
Name of the Organization:	
Address for communication:	
E-mail Id:	
Telephone numbers for contact	
Office:	
Residence:	
Mobile:	
The Indian language the applicant is able to speak fluently and read	
Knowledge of Marathi Language (Read/Write/Speak)	
Whether there is any case pending against you in any court of law and whether you have been convicted by a Court of Law for any offence? If so, give details thereof.	
Please enclose: No Objection Certificate for application from the parent department / organization / Institution as per Annexure-I	

Essential Qualifications: (Graduation onwards):							
Sr No	Examination	Board / University	Institute	Subject / Course	Year of Passing	Division / Class	Marks in %
1							
2							
3							
4							

Details of Employment in Descending Order:(all proofs of approvals of appointments of different positions from the competent authorities like Affiliating University/DTE to be enclosed)

Sr. No.	University / Institution / Organization	Post	From	To	Government / Private	Total (in years and months)
1						
2						
3						
4						
5						

Total Experience:

Details of Administrative Experience: (Proofs of certificates from the appointing authority/Principal/Director of the institute/etc. be attached)

Sr. No.	University / Institution / Organization	Post	Nature of Duties	From	To	Government / Private	Total (in years and months)
1							
2							
3							

Research Publications: (Provide a list of minimum eight (8) publications in SCI journals/ UGC / AICTE approved list of journals out of which please include the research publications in peer-reviewed/refereed international research journals with high impact factor after Ph.D.)

Sr. No.	Author and Title of the publication	Name of the Journal (do not include conference publications)	Year of publication
1.			
2.			
3.			
4.			

5.			
6.			
7.			
8.			

Details of Published Books / Book Chapters

Sr. No.	Title of the book / book chapters	Name of the publisher	ISBN
1			
2			
3			

Details of funded research/developmental projects for min. Rs. 5 Lakhs and above(Completed / in-Process)

Sr. No.	Title of the Project	Project Value (Rs. In Lakh)	Granting Agency	Date of Start	Date of Completion
1					
2					
3					

Experience to Guide Ph.D. Students:

SN	Student	Thesis title	Ph.D. awarded (date)
1			
2			
3			
4			
5			

Details of Experience of Working with International Bodies, Participation in Workshops, Seminars, and Conferences held Outside Country:

SN	Activity	Place	Year
1			
2			
3			

Details of Experience of Working with International Bodies, Participation in Workshops, Seminars, and Conferences held Within the Country:

SN	Activity	Place	Year
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1			
2			
3			
Experience of working on the Statutory Authorities/forums of a university/institute such as Board of Studies, Academic Council, Management Council or Executive Council of Board of Management, Senate, AICTE / UGC / NBA / NAAC etc.			
SN.	Institution	Statutory forum / authority and position	From To Total (Y/M)
1			
2			
Awards and Recognitions: add column for is it National/international			
SN	Title and details of the award (National / International)	Year	
1			
2			
3			
Membership of Technical Societies:			
SN	Name of the Society	Membership Number	Period
1			
2			
Any Other Information:			
Skills and Competencies:			
Leadership Skills- Proven record			
1	Ability to motivate a diverse group of stake holders		
2	Desire to further the mission and goals of the organization		
3	Ability to think strategically and innovatively and to maintain a broad perspective		
4	Ability to lead by personal example with openness to new ideas and a consultative approach in implementation of the same		
5	Understanding NEP2020 and its implementation plan for the institute.		

REFERENCES (Attach minimum three (3) Reference letters)			
SN	Name	Designation	Address, mobile and email
1			
2			
3			

I certify that the information given above is true to the best of my knowledge.

Date:

SIGNATURE OF APPLICANT

Annexure-I

No Objection Certificate from the parent department/ organization/ Institution and, A certificate from the parent Department/ Organization/ Institution to the effect that no departmental enquiry is proposed or pending against you.

Ref:

Date:

No Objection Certificate

This is to certify that Mr /Ms / Dr_____joined this institute/organization as _____ in _____ Department on _____.

1. His/Her date of appointment to the present post as _____ is _____
2. He/She is permitted to apply to the post of _____,
3. He/She bears a good moral and character.
4. It is also certified that there is no Disciplinary/Vigilance, or any other case is pending or contemplated against, _____ and his/her integrity is beyond doubt.
5. No major/minor penalties have been imposed on him/her during his/her Service.
6. It is certified that in the event of selection of _____ he/she will be relieved of his/her duties in this office.

Signature: Designation of the Authority:

Name of organization:

(Seal of the Organization)